



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

March 18, 2021

RE: Addendum #3: **IFB#03102021 – SCS Districtwide Fire Extinguisher Preventative Maintenance Services**

Dear Bidders:

This Addendum forms a part of the Contract Documents and modifies the Plans and Specifications dated February 12, 2021. The Contractor shall acknowledge receipt of this Addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

Item #1 – Appendix J – SUPPLEMENTARY INSTRUCTIONS TO BIDDERS:

Replace “Appendix J bid excel spreadsheet” with new “Appendix J1 bid excel spreadsheet dated 03/04/2021” to complete bid pricing.

Note: an additional tab called “Cost per Recharge of Cylinders” has been added to Appendix J1 bid excel spreadsheet dated 03/04/2021.

Item #2 – PART I: SCOPE OF WORK, SECTION 3.0, SYSTEMS INCLUDED, Page 2 - SUPPLEMENTARY CONDITIONS:

Delete in its entirety: “A list of facilities with Portable Fire Extinguishers is attached (Appendix J). Pricing is to be listed on the Pricing Exhibit (Appendix J) as annual cost for each system”.

Insert: “A list of facilities with Portable Fire Extinguishers is attached (Appendix J1). Pricing is to be listed on the Pricing Exhibit (Appendix J1) as annual cost for each system”.

Item #3 - PART II: GENERAL TERMS AND CONDITIONS, SECTION 21.0 BASIS OF AWARD, Page 8 – SUPPLEMENTARY CONDITIONS:

Delete in its entirety: “Contract(s) shall be awarded to one or multiple bidders on a per zone basis using Appendix J”.

Insert: “Contract(s) shall be awarded to one or multiple bidders on a per zone basis using Appendix J1”.

Item #4 - PART III: BID SUBMISSION REQUIREMENTS, SECTION 2.0 FORMS (TAB B): – SUPPLEMENTARY CONDITIONS:

2. Page 12, Item i reads “Completed Bid Proposal Cost Form (Appendix J) (See Separate Excel Spreadsheet)”

Page 12, Replace Item i with “Completed Bid Proposal Cost Form (Appendix J1) (See Separate Excel Spreadsheet)”

Item #5 – PART IV: SCOPE OF WORK, RECHARGING OF PORTABLE FIRE EXTINGUISHERS, Page 15 - SUPPLEMENTARY CONDITIONS:

Delete in its entirety: “After any discharge or if insufficient charge is noted during and inspection or maintenance procedure, the system shall be recharged and placed in normal operation. Please include cost for recharge of twenty fire extinguishers per year including labor, travel, and mileage”.

Insert: “After any discharge or if insufficient charge is noted during and inspection or maintenance procedure, the system shall be recharged and placed in normal operation. Please include cost for recharge of twenty fire extinguishers on Appendix J1 per year including labor and installation”.

Thank you,
Procurement Services